

**COUNCIL OF THE BOROUGH OF ENGLEWOOD CLIFFS
BERGEN COUNTY, NEW JERSEY**

**RESOLUTION
RESOLUTION NO. 2026-85**

**TITLE: APPOINTMENT OF BOROUGH COAH ADMINISTRATIVE AGENT:
TRIAD ASSOCIATES**

WHEREAS, the Borough of Englewood Cliffs (the “Borough”) desires to appoint an affordable housing administrative agent for the year 2026; and the Borough of Englewood Cliffs has followed a fair and open process as required by N.J.S.A. 19:44A-20.7 to the extent that a contract has been publicly advertised in newspapers providing sufficient time to give notice in advance of the award of a contract, and said advertisement solicited proposals and disclosed the criteria required by the Borough of Englewood Cliffs, and said proposals were received, and publicly opened, and announced when awarded; and

WHEREAS, the Mayor and Council of the Borough of Englewood Cliffs have determined that the value of the contracts above may exceed \$17,500, but the positions are an exception to the requirement for public bidding under N.J.S.A. 40a:11-5(A)(i) as a Professional Service Contract; and

WHEREAS, Triad Associates of 1301 W. Forest Grove Road, Suite 3, Vineland, New Jersey has submitted a proposal in response to the Borough’s Request for Proposals” (“RFP”) indicating it will provide affordable housing administrative agent services pursuant to the terms of the proposed agreement for the position for the period between February 11, 2026 and December 31, 2026; and

WHEREAS, the services to be provided are set forth on Exhibit “A” attached hereto; and

WHEREAS, the compensation schedule is set forth on Exhibit “B” attached hereto; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the temporary budget for payment of the pro-rated amount of the contract through the period of the temporary budget and will certify at that time of any amendment to the temporary budget or the adoption of the final budget that the funds will be available before any services or payment is authorized beyond the temporary budget.; and

WHEREAS, the exact line appropriation is Affordable Housing Trust Fund: T-24-500-000

IT IS HEREBY RESOLVED that **TRIAD ASSOCIATES** is hereby retained as affordable housing administrative agent for the Borough of Englewood Cliffs pursuant to the terms of the agreement referenced above and which are incorporated herein, and the Mayor and Clerk are hereby authorized to execute said agreement.

IT IS FURTHER RESOLVED that the Borough Clerk will advertise public notice of this appointment in accordance with law, and a copy of the agreement authorized by this resolution shall be kept on file with the Borough Clerk and available for inspection.

CERTIFICATION

I hereby certify that this resolution, consisting of 2 pages, was adopted at the Regular Meeting of the Borough Council of the Borough of Englewood Cliffs, held on this 11th day of February 2026.

| | Moved | Second | Ayes | Nays | Abstain | Absent |
|------------|-------|--------|------|------|---------|--------|
| Biegacz | | ✓ | ✓ | | | |
| Liang | | | ✓ | | | |
| Patel | | | ✓ | | | |
| Kapsaskis | ✓ | | ✓ | | | |
| Lee | | | ✓ | | | |
| Koutroubas | | | | | | |
| Mayor Park | | | | | | ✓ |



Mark Park
 Mayor



Beauty Nadim, RMC/CMR
 Municipal Clerk